

**FULL BOARD MEETING MINUTES SUMMARY OF THE
BOARD OF DENTISTRY
301 S. PARK AVE. - HELENA, MT- 4TH FLOOR LARGE CONFERENCE ROOM
9:30 A.M. TO 3:45 P.M.
SEPTEMBER 25, 2015**

**1. CALL TO ORDER- ESTABLISH QUORUM-INTRODUCTION OF BOARD & STAFF MEMBERS
PRESENT: (00:05)**

Board Members Present:

Dr. Aimee Ameline, Chair
Dr. David Johnson
Ms. Luella Vogel
Ms. Diane Klemann
Mr. Cliff Christenot
Dr. Dale Chamberlain
Dr. George Johnston
Dr. Terry Klise
Ms. Jennifer Porter
Mr. James Madison

Board Members Not Present:

None

Board Staff Present:

Mr. Dennis Clark, Executive Officer
Mr. Mark Jette, Board Counsel
Ms. L'Joy Griebenow, Board Management
Mr. Todd Younkin, Division Administrator

Guests:

Dr. Erin Fink (by telephone), Dr. Jennifer Van Wagoner (by telephone), Ms. Tamara Schmalz, Dr. Christopher Loomis, Dr. Jennifer Smith (by telephone), Dr. David Holecek (by telephone), Mr. Jason Leininger, David C Keim, Mr. David Hemion, Mr. Allen Casteel

2. APPROVAL AND TENTATIVE MODIFICATION OF AGENDA ORDER (00:59)

Agenda of September 25, 2015

MOTION: Dr. Klise moved to approve the September 25, 2015 agenda [as modified during meeting]; Mr. Madison seconded the motion. Motion passed unanimously. (1:51)

**3. DIVISION UPDATE FROM TODD YOUNKIN, BUSINESS STANDARDS DIVISION ADMINISTRATOR
(4:19)**

This was for information purposes only; no Board action was taken.

4. ADMINISTRATIVE SUSPENSION POLICY (SB 76) (8:24)

Review and motion to allow for administrative suspension of a license contingent on specific conditions.

MOTION: Dr. Johnson moved to table this item [Administrative Suspension Policy discussion],

to follow the discussion of the MED Board is having and obtain [relevant] information from the national databank regarding what the databank wants reported (15:25). Discussion ensued. Dr. Chamberlain seconded the motion. (18:21) Further discussion ensued. Motion passed with Dr. Johnston opposing. (26:59)

5. REVIEW OF MINUTES: (27:59)

Review open minutes of June 12, 2015
Review closed minutes of June 12, 2015

6. PUBLIC OPPORTUNITY TO COMMENT: (33:48)

The Presiding Officer read the statement of public participation and opened the meeting for public comment. Mr. Hemion raised the Montana Dental Association's interest in amending a continuing education rule. There was no additional public comment.

7. BOARD ACTION:

a. NON-ROUTINE APPLICATIONS: (37:24)

DENTIST BY CREDENTIALING:

Christopher Loomis, DMD (49:53)

Dr. Loomis was present in person before the Board.

MOTION: Dr. Klise moved to approve Dr. Loomis' application; Ms. Klemann seconded the motion. Motion passed unanimously. (50:49)

David Holecek, DDS (37:24)

Dr. Holecek was present by telephone before the Board.

MOTION: Dr. Klise moved to approve Dr. Holecek's application; Ms. Porter seconded the motion. Motion passed unanimously. (43:05)

Jennifer Van Wagoner, DMD (52:26)

Dr. Van Wagoner was present by telephone before the Board.

MOTION: Dr. Chamberlain moved to approve Dr. Van Wagoner's application; Dr. Johnson seconded the motion. Motion passed unanimously. (58:59)

Jennifer Smith, DDS (1:00:42)

Dr. Smith was present by telephone before the Board.

MOTION: Dr. Klise moved to approve Dr. Smith's application; Dr. Johnson seconded the motion. Motion passed unanimously. (1:05:20)

Erin Fink, DDS (1:08:22)

Dr. Fink was present by telephone before the Board.

MOTION: Dr. Johnson moved to approve Dr. Fink's application; Dr. Klise seconded the motion. Motion passed unanimously. (1:13:19)

DENTAL HYGIENIST BY EXAM:

Jason Leininger (44:44)

Mr. Leininger was present in person before the Board.

MOTION: Ms. Porter moved to approve Mr. Leininger’s application; Dr. Chamberlain seconded the motion. Motion passed unanimously. (48:50)

b. MONTANA PROFESSIONAL ASSISTANCE PROGRAM (MPAP) REPORT: (1:18:35)

Quarterly report – Tamara Schmalz, LCPC, LAC – Clinical Coordinator

Ms. Schmalz was present in person and led the discussion. This was for information purposes only; no Board action was taken.

*****BREAK*** (1:46:08)**

c. RULE REVIEW:

[24.138.2106](#) EXEMPTIONS AND EXCEPTIONS (1:47:06)

MOTION: Mr. Christenot moved to table this item [further consideration of 24.138.2106]; Dr. Johnson seconded the motion. Motion passed unanimously. (2:01:25)

[24.138.3223](#) MINIMUM MONITORING STANDARDS (2:02:10)

MOTION: Dr. Johnson moved to table this item [further consideration of 24.138.3223] and send this rule change back to committee for further evaluation and review; Dr. Klise seconded the motion. Motion passed unanimously. (2:09:05)

MAR 24-138-71 – Review public comments, possible amendments, motion for adoption (2:09:59)

MOTION: Dr. Klise moved to adjust the proposed language of A.R.M. 24.138.2105(2) to read: “(2) Licensees are required to keep a certificate or other documentation of attendance of continuing education completed and make this available to the board if so requested. The certificate or document of attendance shall include at a minimum:

(a) license name;

(b) course title;

(c) course date;

(d) presenter or sponsor; and

(e) number of credit hours earned.

with the remainder of the proposed language changes to A.R.M. 24.138.2105 remaining as proposed; Dr. Chamberlain seconded the motion. (3:04:03) Discussion ensued. Motion passed unanimously. (3:07:45)

*****BREAK*** (3:08:19)**

MOTION: Ms. Porter moved to adopt 24.138.406 as proposed to strike (b), to renumber current (c) and (d) as new (b) and (c), and to add a new (d) as proposed; Diane Klemann seconded the motion. Motion passed with Dr. Johnson abstaining. (3:23:48)

MOTION: Ms. Porter moved to adopt the rules proposal [MAR 24-138-71] as amended in A.R.M. 24.138.2105 as discussed during today’s meeting, and adopt the rest of the rules proposal as proposed; Ms. Klemann seconded the motion. Motion passed unanimously. (3:27:33)

d. ECONOMIC AFFAIRS INTERIM COMMITTEE: (3:29:56) – September 2015 Meeting

Mr. Clark led this discussion. This was for informational purposes only; no Board action was taken.

e. LETTERS, REQUESTS AND CORRESPONDENCE: (3:30:58)

Request to waive the WREB local anesthesia exam based on experience – Julie Baylor, RDH

MOTION: Ms. Porter moved that a letter be sent to Ms. Baylor confirming requirement of the WREB examination to receive a permit; Ms. Klemann seconded the motion. Motion passed unanimously. (3:35:01)

f. CODA ACCREDITATION SITE VISIT AT MSU GREAT FALLS: (3:35:46)

September 17-18, 2015, Jennifer Porter

Ms. Porter led the discussion. This was for informational purposes only; no Board action was taken.

g. SCREENING PANEL ACTION REPORT: (3:40:32)

Mr. Christenot led the discussion. This was for informational purposes only; no Board action was taken.

h. MONTANA PRESCRIPTIVE DRUG REGISTRY PROGRAM (MPDR) (3:41:01)

Update letters from the program manager, Donna Peterson

Letter from Marcie Bough, Executive Officer, Montana Board of Pharmacy

Ms. Bough was present in person and led the discussion. This was for informational purposes only; no Board action was taken.

i. EXECUTIVE OFFICER REPORT: (3:57:55)

Fiscal Year End 2015

Current financial report

Licensing Statistics for fiscal year 2015

Licensing Statistics for fiscal year 2016 to date

8. BOARD/NATIONAL ASSOCIATIONS:

a. AMERICAN ASSOCIATION OF DENTAL BOARDS (AADB): (4:17:09)

AADB conference November 3-4, 2015 in Washington D.C.

Select board liaison for the conference.

MOTION: Dr. Johnston moved to nominate Ms. Klemann as board liaison to the AADB conference and to report back; Ms. Porter seconded the motion. Motion passed unanimously. (4:19:05)

b. AMERICAN ASSOCIATION OF DENTAL ADMINISTRATORS: (4:19:30)

AADA meeting November 1-2, 2015 in Washington D.C.

c. WESTERN REGIONAL EXAMINATION BOARD: DENTAL EXAMINERS REVIEW BOARD (DERB) AND HYGIENISTS EXAMINERS REVIEW BOARD (HERB): (4:20:15)

Appoint new HERB representative

Meeting Updates

MOTION: Dr. Johnston moved to appoint Ms. Porter as the HERB representative; Ms. Klemann seconded the motion. Motion passed unanimously (4:20:52)

d. JOINT COMMISSION ON NATIONAL DENTAL EXAMS (JCNDE): (4:32:30)

Dr. Chamberlain led discussion. This was for information purposes only; no Board action was taken.

e. AMERICAN BOARD OF DENTAL EXAMINERS, INC. (ADEX): (4:36:20)

9. SET AND CONFIRM FUTURE BOARD MEETINGS: (4:37:08)

- Confirm December 11, 2015, March 18, 2016 and June 10, 2016.
- Set fall 2016 date.
- Schedule possible meeting dates for the Dental Hygiene, Anesthesia and Denturistry committees.

Mr. Christenot departed the meeting.

Chair Ameline transitioned the Board into Executive Session. **(4:44:40)**

EXECUTIVE SESSION

10. UNLICENSED PRACTICE - CLOSED SESSION

2013-DEN-UNLIC-1165

2013-DEN-UNLIC-1719

2015-DEN-UNLIC-598

11. DISCUSS LITIGATION STRATEGY - CLOSED SESSION per 2-3- 203(4)(a) MCA

Chair Ameline returned the Board to open session. **(4:46:26)**

12. SUMMARY OF DISPOSITION OF UNLICENSED PRACTICE COMPLAINTS. (4:46:26)

Dr. Ameline summarized the actions of the Board during Executive (closed) session, namely: that three unlicensed practice cases were heard of which two were tabled and an injunction is to be filed in the third. The Board also discussed litigation strategy.

13. ADJOURNMENT:

MOTION: Dr. Johnson moved to adjourn the meeting; Ms. Klemann seconded the motion. Motion passed unanimously. (4:48:02)

Meeting was adjourned at 3:45 p.m. (4:48:10)